

Dear Member:

**RE: ORILLIA SOLDIERS' MEMORIAL HOSPITAL ANNUAL AND SPECIAL MEETING**

Please be advised that an Annual and Special Meeting of the Orillia Soldiers' Memorial Hospital ("Corporation") will be held on Tuesday, June 26<sup>th</sup> 2018 at 7:00 p.m. at the Royal Canadian Legion Branch #34, Vimy Lounge, 215 Mississaga Street East, Orillia.

The agenda for the meeting and the minutes of the previous annual meeting held on June 27<sup>th</sup> 2017 are enclosed for your information.

Copies of the audited financial statements and the Corporate and Credentialed Staff By-laws, showing proposed amendments are available at:

- the Information Desk at the Hospital, and
- on our website at [www.osmh.on.ca](http://www.osmh.on.ca) by clicking the 2018 AGM link,

and will also be made available at the meeting.

One change is being proposed to the Corporate By-laws removing the Board member appointed by the Council of the County of Simcoe. The County of Simcoe have confirmed that they are in agreement with this amendment and in favour of the engagement via the OSMH Board of Directors Community Engagement Committee.

As identified in our By-laws, Section 10: Nominations for Election of Directors, nominations for election as Director at the annual meeting of the Corporation may be made only by:

- (a) a nominating committee of the Board, or
- (b) Members of the Corporation provided that each nomination by Members;
  - (i) is in writing and signed by at least three (3) Members in good standing; and
  - (ii) is accompanied by a written declaration signed by the nominee that he or she will serve as a Director in accordance with this By-law if elected; and
  - (iii) is submitted to and received by the Secretary at least thirty (30) days before the date of the annual meeting.

As no nominations were so received, the Nominating Committee will present four candidates, who it is recommending to fill vacancies on the Board for the Members' approval, each for a 3-year term.

We thank you for your continued interest in the Hospital and look forward to seeing you at the meeting.

Yours sincerely,



**Pat Campbell**  
Secretary to the OSMH Board of Directors

## **Election of Directors Explanatory Note**

As identified in our By-laws, Section 10: Nominations for Election of Directors, nominations for election as Director at the annual meeting of the Corporation may be made only by:

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As no nominations were so received, the Nominating Committee will present four candidates, who it is recommending to fill vacancies on the Board for the Members' approval, each for a 3-year term. The remaining vacancies are to fill the remaining 2 years of a 3 year term vacated by the resignation of Ted Williams.

**Ligaya Byrch -** Ms. Byrch is a former Director, Planning, Integration and Community Engagement with the North Simcoe Muskoka LHIN (Local health Integration Network) where she recently retired after 7years. She has held leadership positions with the Barrie Community Health Centre, Barrie Community Family Health Team and the AIDS Committee of Simcoe County, in addition to leading consultant work in the health sector. She brings more than 20 years of diverse Board experience along with strong leadership and communication skills. She is a resident of Severn, ON and is being recommended for a 3-year term.

**Dr. Sheila Clark -** Sheila Clark is a registered nurse (RN) with a diverse international healthcare background that has included senior leadership and consulting positions in the United Arab Emirates (UAE), Qatar, Saudi Arabia and Canada. She has extensive teaching and training experience and received her doctor of Education in 2016 from the University of Calgary. Ms. Clark is a resident of Orillia, ON and is being recommended for 2 years, completing the term vacated by Ted Williams.

**Lawrence Pietras -** Mr. Pietras has been employed by the Ontario Provincial Police (OPP) for more than twenty years and is currently the Manager, Security Cyber Team, Security Bureau and previously held the position of Deputy Director of Information Technology (IT) and Telecommunications Services. Throughout his career, he's held IT leadership positions with the Ministries of Tourism, Culture, Recreation, and Education, as well as with Bell Canada and De Havilland Aircraft. He is a resident of Severn, ON and is being recommended for a 3-year term.

**Leigh Popov\* -** Mr. Popov is seeing a second term on the OSMH Board of Directors. He was first elected in 2015 and is currently Vice-Chair of the Board, Chair of the Resources Committee and a member of the Audit Committee. He is a past Chair of the Nominating Committee. Mr. Popov has over 20 years of experience in healthcare and is presently the Director, Operations & Infrastructure – Information Technology for The Source (Bell) Electronics. He is a resident of Barrie, ON and is being recommended for a second 3-year term.

**Brian Sirbovan\* -** Mr. Sirbovan is seeking a second term on the OSMH Board of Directors. He was first elected in 2015 and is a contributing member of the Governance, Resources and Future Hospital Committees. A recently retired professional engineer, he is a former business owner and 41 year veteran of the engineering and construction industry in Canada. He is the former Vice President, Program & Project Management for Stantec, a major Canadian Architectural and Engineering firm. Mr. Sirbovan is a resident of Oro Medonte, ON and is being recommended for a second 3-year term.

\* denotes incumbent

The motion to be put before the Members at the meeting follows:

**RESOLVED THAT:**

1. The following individuals be elected as Directors of the Corporation to hold office for a three-year term, or until their respective successors are elected or appointed:  
Ligaya Byrch  
Lawre Pietras  
Leigh Popov  
Al Scott
  
2. The following individuals be elected as a Director of the Corporation to hold office for the remaining two years in a three year term, or until their respective successors are elected or appointed:  
Dr. Sheila Clark

**By-law Changes  
Explanatory Note**

At their meeting on May 28<sup>th</sup> 2018 the OSMH Board of Directors voted to amend the OSMH By-Law #1, Part III Board, 11. Board Composition and 11 (B) Ex-Officio Directors.

**11. BOARD COMPOSITION**

The affairs of the Corporation shall be managed by a Board of twenty-one (21) Directors the composition of which shall be as follows:

Twelve (12) Directors shall be elected in accordance with section 11 (A) and ~~nine (9)~~ eight (8) Directors shall be ex officio in accordance with section 11 (B).

***(B) Ex Officio Directors***

The following shall be ex officio Directors:

- (a) the President and Vice-President of the Medical Staff (or as may otherwise be mandated from time to time by the *Public Hospitals Act*), who shall have no vote;
- (b) the Chief of Staff (or as may otherwise be mandated from time to time by the *Public Hospitals Act*), who shall have no vote;
- (c) the Chief Executive Officer, who shall have no vote;
- (d) the Chief Nursing Executive, who shall have no vote;
- ~~(e) — one (1) member appointed by the Council of the County of Simcoe from among its elected Council members;~~
- ~~(f)~~(e) one (1) member appointed by the Council of the Municipal Corporation of the City of Orillia from among its Council members;
- ~~(g)~~(f) one (1) person elected by and from the members of Branch #34 Orillia, Royal Canadian Legion; and
- ~~(h)~~(g) one (1) person elected by the Nurses' Alumnae Association of the Hospital.