



**ANNUAL AND SPECIAL MEETING**

**June 26<sup>th</sup> 2018**

**7:00 p.m.**

**Royal Canadian Legion Branch #34, Vimy Lounge, 215 Mississauga Street East, Orillia**

**AGENDA**

- 1. Call to Order**
- 2. Minutes of Previous Meeting**
  - a. June 27<sup>th</sup> 2017**
- 3. Report of the Chair**
- 4. Report of the Chief Executive Officer**
- 5. Report of the Chief of Staff**
- 6. Report of the Chair of the Audit Committee**
- 7. Report of the Auditor**
- 8. Appointment of the Auditor to hold office until the next annual meeting and authority for Directors to fix remuneration of the Auditor**
- 9. Corporate By-law amendment**
- 10. Report from the Nominating Committee**
  - a. Election of Directors**
- 11. Termination of Meeting**

**DRAFT**

Minutes of the Corporation Meeting  
of the Orillia Soldiers' Memorial Hospital  
held on Tuesday June 27<sup>th</sup> 2017  
Royal Canadian Legion

**1. Call to Order**

Jeff French called the meeting to order at 7:03 p.m. and confirmed that the meeting had been called in accordance with By-law # Sections 3 and 5 and a quorum was present; therefore the meeting was in a position to conduct business in accordance with the Corporate By-laws.

**5. Minutes of Previous Meeting**

**Moved by John Mattinson**

**Seconded by Jacques Boulet**

**THAT the minutes of the June 28<sup>th</sup> 2016 Annual General Meeting of the Corporation of Orillia Soldiers' Memorial Hospital be approved.**

**CARRIED**

**6. Report of the Chair**

Jeff French provided an overview of the past year highlighting the following:

- This is the end of Jeff French's tenure as a Board member on the OSMH Board of Directors after 7 years.
- 6 consecutive years with a balanced budget which is a great accomplishment considering the funding environment.
- The OSMH Board of Directors has worked well with management, credentialed staff and staff to ensure that OSMH becomes more efficient.
- OSMH met all of its obligations under the working capital relief program with the Ministry allowing us to retain the \$15M provided.
- OSMH is currently collaborating with the NSM LHIN to identify a sustainable 3 year plan to manage within the resources provided.
- Jeff French thanked the Board members for their support over the past 7 years and also the Senior Team and those who work and volunteer at OSMH.

**7. Report of the President/Chief Executive Officer**

Pat Campbell provided a presentation highlighting the following areas:

- OSMH had over 1,000 births in the 2015/16 year
- Pat Campbell advised that OSMH touches about 1,000 people a day through the Emergency Department, Diagnostic Imaging, Trauma and Elective Surgeries, Outpatient clinics. 4 to 5 babies are born every day and we conduct approximately 2,000 lab tests.
- Successful collaboration with community partners in order to reduce alternative level of care patients waiting in the hospital for their right destination.

- Opening of the Integrated Medical and Rehabilitation Services Unit. The Unit officially opened in April 2017 but we started the model of care with patients in December 2016. This new model of care means the patient stays in the same bed throughout their hospital stay and the care required is brought to them. The new model is proving to be successful and closely aligns with the provincial direction on how care should be delivered.
- Newly renovated Neonatal Intensive Care Unit opened in February 2017 thanks to generous donations from the community through the OSMH Foundation.
- We settled with the Ministry for our community tower redevelopment project for a total of \$4.7M.
- A new partnership is being developed with Georgian Bay General Hospital in Midland to assist them in providing obstetrical care to their patients closer to home.
- Improvement in our MRI wait times. We are now below the provincial average at 15 days.
- OSMH now has 3 fully functioning Patient and Family Advisory Councils; Corporate, Regional Womens and Childrens Program and Regional Kidney Care Program.
- OSMH is a leader in how we care for the LGBT patient community. Other hospitals are now looking to OSMH for guidance in this area.
- June 2017 is the one year anniversary for the launch of our Electronic Medical Record (EMR). There have been growing pains but we are moving in the right direction.
- The Regional Kidney Care program, led by OSMH, is implementing a Regional Dialysis System for the program. OSMH's kidney care clinic was celebrated moving from the main floor to a better location on Harvie 2. This change was driven by feedback and recommendations from the Regional Kidney Care Program Patient and Family Advisory Council.
- OSMH has been successful in their application to the Ministry for dollars through the Health Infrastructure Renewal Funding program receiving approximately \$5M to assist with projects for our boilers and generators.
- The Future Hospital Project has been launched to assist OSMH in planning for the future and how the hospital will look. This process is important as a functional plan is required by the Ministry when we make application for funding to assist with any future builds. The process is a long one and we will be engaging the community at multiple points in the process.
- In closing Pat Campbell advised the meeting that the hospital is constantly changing, making progress, seeing more patients, participating in more partnerships and working to ensure improvement in quality measures.

## 8. Report of the Chief of Staff

Dr. Nancy Merrow provided an overview of the past year with highlights in the following areas.

- Details on recruitment for the 2016/17 year.
- Dr. Nancy Merrow spoke to the impact that the Ministry of Health managed policy for recruitment of physicians has had on Orillia and area and how, through the work of the Orillia and Area Physician Recruitment and Retention Committee, we have been successful in getting a release from that policy by identifying Orillia as a community with high needs for patients without family physicians. The meeting was provided an overview of the successes and challenges that face the committee.
- An overview of the focus for the Medical Affairs Department for the 2017/18 year was provided.
- Dr. Nancy Merrow recognized those credentialed staff who received long service awards specifically noting Dr. Walter Bulas (Dentist) for 45 years and Dr. Gary Smith (Paediatrician) who retired this year.
- Dr. Smith was also acknowledged for the Lifetime achievement award that he received this year as well as the College of Physicians and Surgeons of Ontario (CPSO) Council Award.

Dr. Merrow ended her presentation with a thank you to the Credentialed staff who make a difference to OSMH and the community.

**9. Report of the Chair of the Audit Committee**

Ted Emond thanked the members of the Audit committee and advised the members of the role of the Audit Committee.

**10. Report of the Auditor**

On behalf of KPMG, Oscar Poloni confirmed for the membership that the financial statements had been prepared based on Canadian Accounting Standards and KPMG had expressed an unqualified and clean opinion of the statements – the highest level under Canadian Accounting Standards.

The members were advised that OSMH has strong financial processes and controls with a capable and sophisticated financial department who exercise a high level of financial oversight over hospital reporting.

**12. Appointment of the Auditor**

**Moved by Leigh Popov**

**Seconded by Chuck Penny**

**THAT KPMG be appointed as the auditor for the corporation to hold office until the next annual general meeting and the Directors are hereby authorized to fix remuneration.**

**CARRIED**

**13. Corporate By-law Amendment**

The proposed amendment was reviewed for the members advising that the Board would call additional meetings as required.

**Moved by Ted Emond**

**Seconded by Al Scott**

**THAT the Corporate Members confirm the amendments to OSMH By-law number 1.**

A member asked why the Board was making the change and was advised that the Board had identified that 5 meetings are sufficient to meet the governance needs and would ensure adequate quorum. It was again identified that additional meetings can be added to discuss matters as they arise if it is required.

**CARRIED**

Before the election of Directors, Dan Germain acknowledged the service provided by the exiting Directors, Penny Bonner, Ted Emond, Dr. Ben McNaull, Jerry Young and Jeff French.

**14. Election of Directors**

Leigh Popov provided an overview of the process for the recruitment of the Board members.

Each candidate provided a speech.

**Moved by Paulette Wilson  
Seconded by Brian Sirbovan  
RESOLVED THAT:**

- 1. The following individuals be elected as Directors of the Corporation to hold office for a three-year term, or until their respective successors are elected or appointed:**

**Karen Barrer**

**Dan Germain**

**Al Scott**

**Ted Williams**

**Moved by Dr. Ben McNaull**

**Seconded by Chuck Penny**

**2 year term**

**Mario Benedetto**

**Margaret Martin**

**John Mattinson**

**CARRIED**

- 15. Motion to Terminate**

**Moved by Dr. Ben McNaull**

**Seconded by Lynn Stevenson**

**THAT there being no other business, the meeting be terminated.**

**CARRIED**

Meeting terminated at 8:17 p.m.